

SAMPLE BUDGET

Revenues	Budgeted Amount
Registration Fees	\$ 0
Awards Dinner	\$ 0
Sponsorship	\$ 0
Other (Specify)	\$ 0

Total Revenues	\$ 0
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Expenses	Budgeted Amount
Accreditation Fee	\$ 0
Administration	\$ 0
Audio Visual	\$ 0
Awards	\$ 0
Catering	\$ 0
Facility Rental	\$ 0
Faculty Expenses	\$ 0
Faculty Honoraria	\$ 0
Management Fee (Communications Firm)	\$ 0
Other (specify):	\$ 0
Planning Committee Expenses	\$ 0
Planning Committee Honoraria	\$ 0
Postage & Handling	\$ 0
Printing	\$ 0
Shipping and Handling	\$ 0
Travel Grants	\$ 0

Total Expenses	\$ 0
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Net Surplus/Loss*	\$ 0
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